

Continuous Education Research and Application Center Regulation

BEZM-İ ALEM VAKIF UNIVERSITY CONTINUOUS EDUCATION APPLICATION

AND RESEARCH CENTER REGULATION PART ONE

Purpose, Scope, Basis and Definitions

Goal

ARTICLE 1 - (1) The purpose of this Regulation; For the purpose of Bezm-i Alem Foundation University Continuing Education Application and Research Center, it is necessary to regulate the procedures and principles regarding their duties and management.

Scope

ARTICLE 2 - (1) This Regulation covers the administrative bodies, the duties of the governing bodies and the working style for the purpose of the Continuing Education, Application and Research Center of Bezm-i Alem Vakif University.

Base

ARTICLE 3 - (1) This Regulation shall be amended as follows: (D) of Article 7 of the Higher Education Law no. 2547 dated 4/11/1981 (d) and Article 14 of the second subparagraph (2).

Definitions

ARTICLE 4 - (1) In this Regulation;

a) Center: Bezm-i Alem Vakif University Continuing Education Application and Research Center,

b) Director: Central Mission,

c) Rector: Bezm-i Alem Rector of Vakif University,

ç) University: Bezm-i Alem Vakif University,

d) Board of Directors: Board of Continuing Education, Implementation and Research Center

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SECOND PART

Objectives and Activities of the Center

The aim of the center

ARTICLE 5 - (1) The aim of the Center; Seminar, certificate program and event organization with the cooperation of the university and related faculties, departments and departments, giving priority to the required areas to every part of the society. Between university and private sector, industry and other public institutions

offering services based on the cooperation is to contribute to raising the level of education and culture in Turkey.

Areas of activity of the Center

ARTICLE 6 - (1) Headquarters; it operates in the following areas to achieve its goal:

a) Open training and certification programs in the required fields,

b) To organize specially prepared training programs for public and private institutions,

c) organizing seminars by expert speakers,

d) Courses for the development of intermediate staff for non-university students or life-long education

organizing programs,

d) The courses and training programs given by the relevant departments in subjects that the university

organization and to provide necessary tools, equipment and presentation opportunities,

e) In coordination with the relevant departments of the University, all kinds of scientific and cultural activities such as books, magazines, brochures

to make publications,

f) To promote scientific and cultural exchanges, including the introduction of the Bezm-i Alem Foundation University in various countries

organizing exchange programs with the aim,

g) Proposed by the Rectorate within the scope of continuing education and /

to perform other agreed activities,

ğ) Conferences, seminars and course programs and other activities and training programs at the end of the certificate,

participation certificate, achievement certificate and similar documents,

h) To use communication media such as TV, internet site, newspaper and radio in all educational activities,

i) In order to contribute to social development, social responsibility projects are

organizing trainings aimed at

- i) to organize domestic courses on European Union education projects,
- j) Local and international project proposals are invited from the invitations of the University for the mission of the program for programs to apply and carry out.

THIRD PART

Center's Management Organs and Tasks

Management bodies of the center

ARTICLE 7 - (1) The governing bodies of the Center are:

- a) Director,
- b) The Board of Directors.

manager

ARTICLE 8 - (1) Director; It is appointed by the Rector for three years from among the full-time faculty members of the University. The Manager may be re-appointed after the end of the duty period. The Rector appoints a maximum of two people as Assistant Principal among the full time staff of the University, with the recommendation of the Executive. The supervisor will replace one of his / her assistants in the absence of his / her duty.

Mission tasks

ARTICLE 9 - (1) Responsibilities of the Mission are:

- a) to represent the Center,
- b) To implement the decisions and working program of the Board of Directors,
- c) To manage and develop in line with the central objectives,
- ç) To ensure coordination of the programs and activities implemented,
- d) To organize the annual activity report of the Center and the work program of the next year and to present it to the approval of the Rector after the opinion of the Executive Board,
- e) Presiding over the board of directors.

Board of Directors

ARTICLE 10 - (1) Board of Directors; The Director consists of a number of academic representatives appointed by the Rector, as determined by the faculty, higher education, institute and foreign language departments of the University. The term of office of the members of the Board of Directors is three years. Members who have completed the term of duty may be re-appointed. New members are assigned in the same manner, instead of members who left before the end of the season. The Board of Directors convenes at least four

times a year with the absolute majority of the members upon the invitation of the Mission and the decisions are taken by majority vote.

Duties of the Board of Directors

ARTICLE 11 - (1) The duties of the Executive Board are:

- a) To prepare and plan the training programs related to the activities of the center, to determine the conditions of participation, to make the necessary coordination with the units to train,
- b) To determine the principles regarding the organization of the annual report and to evaluate the presented report,
- c) To determine the principles regarding the regulation of the work program of the next round and to evaluate the presented report,
- d) To determine the principles for the training programs and the regulation of certificates, participation certificates, achievement certificates and similar documents at the end of these programs.

SECTION FOUR

Miscellaneous and Final Provisions

Need for staff

ARTICLE 12 - (1) Academic, technical and administrative personnel needs of the Center shall be covered by the personnel to be appointed by the Rectorate upon the proposal of the Executive.

Unclaimed cases

ARTICLE 13 - (1) In cases where there is no provision in this Regulation, the provisions of other relevant legislation, Rector, Senate and Board of Directors shall be applied.

Force

ARTICLE 14 - (1) This Regulation shall enter into force on the date of its publication.

Executive

ARTICLE 15 - (1) The provisions of this Regulation shall be executed by the Rector of the Bezm-i Alem Foundation University.