

Faculty of Dentistry Education and Exam Directives

BEZMIALEM VAKIF UNIVERSITY

FACULTY OF DENTISTRY

EDUCATION-TEACHING AND EXAMINATION

FIRST PART

Purpose, Scope, Basis and Definitions

Goal

ARTICLE 1- (1) Purpose of this Directive, BEZMIALEM Vakif University Dentistry

It is to determine the principles to be followed in education, teaching, examinations and internships.

Scope

ARTICLE 2- (1) This Directive Higher Education Law and Higher Education Council

According to the principles and decisions of the framework of education and training implemented in the Faculty of Dentistry

how to organize your programs; how to make measurements and evaluations;

diplomas and titles; internship, finishing work and other teaching activities.

Base

ARTICLE 3- (1) This Directive has been prepared on the basis of 14th and 44th articles of Higher Education Law dated 04.11.1981 and numbered 2547 and BEZMIALEM Vakif University, Associate Degree and Undergraduate Education and Training Regulations.

Definitions

ARTICLE 4 - (1) In this Directive;

Deanery: BEZMIALEM Vakif University, Faculty of Dentistry Dean,

Teaching and learning activities: Theoretical courses, practical courses, seminars, pre-clinical and clinical studies, laboratory, project, homework and similar studies,

Education and training program: The Council of Higher Education

based on the common principles accepted by the University Senate regarding the minimum education and training activities, the whole of the education and training activities prepared by the relevant committees and approved by the Senate,

English Proficiency Exam (CMS): BEZMIALEM Vakif University The English proficiency test,

Board: Faculty of Dentistry Faculty Board,

Rectorate: BEZMIALEM Rectorate of VAKIF University,

Senate: BEZMIALEM VAKIF University Senate,

University: BEZMIALEM VAKIF University,

Board of Directors: This refers to the Faculty Administrative Board of the Faculty of Dentistry.

SECOND PART

Registration and Admission Guidelines

Student Admission

ARTICLE 5 - (1) BEZMIALEM Vakif University Acceptance and registration of students to the Faculty of Dentistry is carried out according to the Third Division of BEZMIALEM VAKIF University Associate Degree and Undergraduate Education-Examination and Examination Regulations.

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Certain registration

Article 6- (1) The candidate who is awarded the right to be a student in the faculty applies to the Director of Student Affairs of the University for the final registration by the Student Selection and Placement Center (ÖSYM), either personally or by proxy. The proxies of the prosecutor must have been notarized.

(2) In order for the applicant to be able to apply for registration, another equivalent higher education program.

(3) Candidates who are present on the application for registration; BEZMIALEM VAKIF University

Provide the necessary documents in accordance with Article 13 of the Associate Degree and Bachelor's Degree Education and Examination Regulations and make the final registration in accordance with this article.

Student Status

ARTICLE 7 - (1) BEZMIALEM VAKIF School of Dentistry is accepted as full-time student only.

Horizontal Transition

ARTICLE 8 - (1) Horizontal transitions from dentist faculties with equivalent education

"Regulations Regarding the Principles of Transfers between Higher Education Institutions and the Level of Undergraduate Transfer" shall apply and admission to the Faculty through vertical and horizontal transfer shall be carried out according to Articles 17 and 18 of the Regulation on BEZMIALEM Vakif University and Undergraduate Education and Training Regulation. The adaptations to the training programs are provided by the Faculty Administrative Board.

(2) Students who have been accepted as transversal may enroll in the school they are transferring to after they have received compulsory courses that are missing in their curriculum. In elective courses, students can take a lower grade course by enrolling in attendance requirements.

Registration Renewal

ARTICLE 9 - (1) BEZMIALEM VAKIF University Associate Degree and Undergraduate Education and Training

According to the Regulation.

Registration Suspension

ARTICLE 10 - (1) The records of the students may be frozen by the decision of the Faculty Administrative Board in case of the following reasons:

a) The health related excuse documented by the delegation report that the student will receive from health institutions,

b) Learning due to events that will result in the provision of education and training in accordance with the third paragraph of subparagraph (2) of subparagraph (d) of the first paragraph of Article 7 of the Law no. 2547. Suspension of the decision of the Council of Higher Education,

c) Having to interrupt the learning of the student due to natural disasters on condition that the area is documented with a document to be given in the court of the greatest proprietor of the property,

ç) Proof that the student will go abroad to learn a foreign language (In order to be valid for this reason, the student must submit to the Dean's Office the passport records showing the dates of entry and exit of the students who are frozen,

d) According to the provisions of the Disciplinary Regulations of the Higher Education Institutions, the student must be a convicted person who does not need to take the penalty of removing from the higher education institution

e) the losing or deferment of the reporter for whatever reason

removal of a soldier by removal,

f) Detainee's detention,

g) The appearance of other cases which the Faculty Administrative Board will accept as valid and valid.

(2) Registration is free for one academic year because the education year is at the Faculty of Dentistry. Half term or less Registration freeze can not be done. Students are allowed to register for a maximum of one year at a time and a total of two years for the duration of their studies.

(3) Students shall attach to the Dean with the request for Registration Suspension by adding documents proving their justification and valid reasons. This application is made by the Faculty Administrative Board.

(4) To return the documents to the university for registration not allowed.

(5) In case of registration freezing, the students are considered to be on leave. During the Registration Suspension, the student

can not participate in education and training activities and exams, can not benefit from student rights, and can not obtain a student certificate. The student continues education and training at the end of the registration freezing period.

(6) Students who exceed the four semesters due to health problems, if they want to continue their education, the delegation from state and / or university hospitals

the health report issued by the This report is the Faculty Administration

Once it is examined by the Board, it is decided whether the student can continue his education.

Students who are determined to be unable to continue their studies are dismissed.

(7) The student who requests the Registration Suspension;

a) If the application is made after the last working day of the fourth week following the start of the lessons, the entire tuition fee for which the academic year is payable has to pay 25% of the tuition fee if the application is made before the last working day of the fourth week following the start of the courses. Otherwise, the Registration Suspension request is not processed. The tuition fee paid for the registration freezing period is deducted from the yearly fee for which training is to begin.

b) If the student has paid more than the tuition fee for which he / she is obliged to pay, the student will be returned to the student who has the most part.

c) The student who freezes the registration will not be refunded if he / she has paid the fee for any reason.

(8) Students can not benefit from scholarships provided by the University during the period they are registering.

Attachment and Separation

ARTICLE 11- (1) Students shall submit applications for dismissal (except horizontal transfer procedures) to the Dean together with the request for dismissal. This application is made by the Board of Directors.

Students will be dismissed from the University with the decision of the University / Faculty Administrative Board if:

a) the request of the learner to delete the record at his / her own option,

b) The student has received a penalty for withdrawal from the higher education institution according to the provisions of the Student Disciplinary Regulations of Higher Education Institutions,

c) the student's learning or dental treatment due to mental / physical illness

documenting with health report that he can not continue his career,

ç) The student's transition to another higher education institution for any reason.

(2) The Directorate of Student Affairs is responsible for the

students will only return their high school diploma after the registration process. A photocopy of the diploma is stored in the student's file. High school diplomas are not refunded during the transfer process.

(3) The teacher is above (1). in case of interrupting the relationship with the University,

a) Attached to the academic calendar for the academic year of the requested course

the student has to pay 25% of the tuition fee which he / she is obliged to pay if he / she is done until the last working day of the fourth week following the start of the course. The date on which petitions are entered into the official records of the University shall be taken into account in the appraisal of the attachment requests.

b) The last work of the fourth week following the start of the classes

the tuition fee paid by the student must be paid by the student. The date on which petitions are entered into the official records of the University shall be taken into account in the appraisal of the attachment requests.

c) Attachment If the student pays more than the tuition fee that he / she is obliged to pay at the end of the dismissal process, the excess is returned to the student, and if there is a missing part, the student must pay. In order for the tuition to be paid, the student must have no debts against the University and must have returned the materials and equipment provided by the University to him for no damages.

THIRD PART

Principles Related to Education and Training

Education - Training

ARTICLE 12 - (1) The period of education and training at the Faculty of Dentistry is 5 years except for the preparation period of foreign language. However, if the registration of the student is frozen for reasons justified and foreseen at the BEZMIALEM VAKIF University Associate Degree and Undergraduate Education and Examination Regulations, the deadlines will not be taken into account when calculating the maximum deadlines.

Instructional Language

ARTICLE 13- (1) BEZMIALEM Vakif University The education and teaching language of the Faculty of Dentistry is 70% Turkish and 30% English.

English preparatory class

ARTICLE 14- (1) In order to register for the classes of the Faculty of Dentistry, they need to pass the proficiency exam. Those who fail the English proficiency test will be taught according to the provisions of the "BEZMIALEM Vocational University Foreign Language Department Teaching and Examination Directive".

Lessons

ARTICLE 15 - (1) Courses in faculty; compulsory and elective.

Compulsory courses are courses that the student must take. Elective courses are courses in which the student has to choose from certain course groups. Prerequisites for some courses may be defined. These pre-conditions and prerequisite courses are determined by the relevant Board.

Curriculum

ARTICLE 16 - (1) The proposal of the University Administrative Board regarding the tuition fees and

The items determined by the decision of the Board of Trustees shall be applied.

(2) Education in the faculty is made on the basis of passing grade. Compulsory practical (applied) courses given in the Faculty of Dentistry and students who are not successful in their internships can not go on to the upper class and have to repeat the lessons they have failed.

(3) In accordance with the teaching programs, the theoretical courses taught in an academic year

Students who fail at least three (3) compulsory grades at the end of the year-end and make-up exams may attend a higher class (taking lessons / courses altogether) responsible for these courses.

Applied lectures and clinical observation / clinical trainings are beyond this rule.

(4) If the student has fulfilled the attendance requirement previously in the courses he / she has taken, the student enters all the exams regardless of the attendance condition.

(5) Courses that fail due to absenteeism (except joint compulsory courses)

can not be taken and the student can not pass a higher class.

(6) Theoretical and practical courses and internships given to the faculty in each academic year in the teaching of dentistry are complementary to the previous year and preparatory courses for the following year. In this scope;

a) The IV. for passing the class I. II. and III. successful in all classes

it needs to be.

b) Student IV. He can not take lessons from the class. The provisions of Article 16 shall apply to the V. class.

(7) Continue to the course and fulfill the obligation to complete all dam points

students who are successful in theoretical courses but fail at least one (1) practical course are entitled to a completion exam. The midterm grades are not taken into account in this examination. Students who fail the completion examination can not pass a higher education or graduate.

(8) If a course is both theoretical and practical (practical); if the weekly course hours are equal or the theoretical course hours are exceeded, this course is theoretically accepted and the class passing procedures are made accordingly.

Academic calendar

ARTICLE 17 - (1) At the Faculty of Dentistry, one academic year consists of two semesters of at least 14 weeks. Final and Makeup exams can not be done within the academic year.

internships

ARTICLE 18 - (1) Internship, clinical observation and preclinical practice are in the compulsory course status; the procedures and principles related to these are determined by the Faculty Council and announced at the beginning of each academic year.

Continuation Obligation

ARTICLE 19- (1) Students must attend classes, practices and exams. The limit of attendance requirement is at least 70% in theoretical courses and at least 80% in practical courses. Students who can not fulfill these conditions can not enter the semester, the year-end and the make-up examinations and receive a "NA" grade. The attendance of the students is monitored by the course's responsibilities. The period of time reported by students who report due to health problems is not counted by the decision of the relevant board of directors. Students who have taken a course and failed,

In the case of repetition, the condition of resumption is not required but students who failed in applied courses are required to resume the condition.

Only III. class Clinical Observation and IV. and V. class Internship in applied courses (preclinical, except for the practical lessons such as simulation laboratories), which is more than 20% absent due to a just and valid excuse like the health report and accepted as an excuse by the Faculty Council III. the period during which classroom students did not make clinical observations, IV. and grade V students score the dam; completing, completing, or entering the related exams, so long as they complete the related course until the final exam. Even if the absenteeism rate exceeds 20% in practical and clinical practice, the responsible lecturer asks the student to compensate the applications that are not continued on the specified days and times.

SECTION FOUR

Exams And Evaluations

exams

ARTICLE 20 - (1) Midterm exams, make-up exams, semester or final exams, make-up exams are carried out according to the following principles:

a) Exams; test, written, oral, applied or written-oral, written-applied or written-oral-applied. The board decides on the forms and numbers of the examinations.

b) Each course is held from the floor where the exam is described. Students must enter the test on the day, time and place specified in the exam schedule. If the student enters a test that should not be entered, the note it receives is canceled. Students are required to keep identification documents with them during examinations.

c) Except for religious and national holidays, exams may be held on Saturdays and Sundays.

ç) The principles to be applied for common compulsory courses are subject to the provisions of BEZMIALEM Vakif University's Undergraduate and Undergraduate Education-Examination and Examination Regulations. A course is organized and conducted by the lecturer who is responsible for the lecture.

d) Students who fulfill the registration and attendance requirements of the course enter the semester or final examinations in accordance with academic requirements.

e) Make-up examinations may be made for each semester course after each semester. It the board decides on the method and date of the examination.

f) In order to raise the grades of the students,

they can not re-enter the exam for that course. In addition, students who are successful in the final exam can not take the makeup exam in order to raise the grade.

Evaluation

ARTICLE 21- (1) The exams are measured on the absolute grade system (100 points). The results of midterm and final exam are shown by numerical score. The score (0) of the exams not entered by the student is zero.

(2) In order to be successful in a semester, the achievement grade must be at least CC or higher, and at the same time, at least 60 (sixty) points must be taken at the end of the semester, at the end of the year, at the completion, at completion or at the final exam.

(3) The average score of the midterm exam is determined by dividing the total score of the student in the midterm examinations by the number of midterm examinations. The half number to be found in this circle is increased to the whole number.

(4) Raw achievement score; 60% of the midterm or final exam score and 40% of the average score of the midterm examinations. Fractions are retained on the basis of these ratios, but half numbers are completed in the calculation of the raw achievement score.

(5) Raw success grades, absolute grading charts determined by the relevant committee

.

Assessment of Success Note

ARTICLE 22 - (1) A numerical score system of 100 (absolute grade system) is used when the success grades of the students are determined. The system success scores and coefficient equivalents of the 4th of 100 system success grades are as follows:

Semester Lecture Notes Coefficient of Letter Grades Over 100 Points

SUCCESS

NOTE

CURRENT POTENTIAL EXPLANATION

AA 4.0 90-100

BA 3.5 80-89 GOOD

BB 3.0 70-79 MEDIUM

CB 2,5 65-69 MEDIUM

CC 2.0 60-64 PERIOD

F 0 0-59 FAILED

a) NA: Not Attended; students who can not fulfill attendance requirements. Evaluations are treated as F notes.

b) S: Successful note; is awarded to students who have successfully completed the finishing project.

S grade does not participate in the overall grade average.

c) U: Unsuccessful note; is given to the students who have failed in the finishing project.

U note does not participate in the overall grade average. Students who fail the term project course will be given a period of time to make corrections in the project until the date of the make-up exam determined.

Students who fail the make - up examination can not graduate and are given a new finishing project homework in the new academic year. These students are entitled to a final / makeup exam at the end of the intermediate term.

Excuse Basis

ARTICLE 23- (1) Students who can not enter the interim examination due to a valid and valid reason are entitled to a make-up exam at the relevant board of directors. No exemption exam is granted for exams other than midterm exams. Students must notify the Faculty Secretariat, who they are affiliated with, with a petition within three (3) working days at the latest from the date of starting the excuse. Applications made under the scope of the Faculty Administrative Board are evaluated and accepted or rejected within the scope of this directive and legal regulations. A make-up exam can not be used more than once for the same course. Make-up exams are held during the relevant semester.

(2) Social, cultural, sports, etc., representing the University. the students who participate with the duties to be carried out by the Rectorate to all kinds of activities and organizations are considered to be excused from the courses and examinations on the days they are in charge.

(3) On the basis of the dates of the death and burial of the students, the first and second

those who died close to the age; documentation, social events, accidents, natural disasters and those with legitimate Enforcement are entitled to make excuses for interim exams.

(4) Students who want to be excused with health reasons,

With the petition explaining their excuse for the Faculty / Department Secretariat, the State and / or

They must submit a medical report issued by the Delegation from University Hospitals.

(5) Health reports cover all courses and exams on the day or days on which they belong. reported

the student can not take the exams made on the dates that they are reported. Students who take the exam and report after the exam are not excused for the exams they have entered.

(6) The days in which the student is excused under this article are not counted from the time of absenteeism. Students who do not make excuses do not make excuses anymore.

(7) The rules governing the above proceedings apply to all program courses except practice courses.

Appeal to the Examination Regulation, Announcement of Results and Exam Results

ARTICLE 24- (1) Examinations shall be carried out by supervisory lecturers and / or supervisors appointed by faculty management.

(2) The responsible faculty member shall announce the exam results in the student information system no later than 15 (fifteen) days after the exam date. In the final exam, this period is 7 (seven) days.

Examination papers must be registered in the closed envelope and signed and signed by the faculty student affairs office or shall be kept by the faculty member responsible for at least two years from the examination date.

(3) The date on which the results of student objections to exam results are announced

in writing, within 5 (five) working days. These objections are audited by the relevant academic members and head of the department, and if material error is found, the Dean shall be notified of the necessary grade correction. The correction will be finalized with the decision of the Faculty Administrative Board and the result will be notified to the Student Affairs Directorate.

PART FIVE

Evaluation of Academic Achievement

Graduation Grade

ARTICLE 25- (1) The average grade of the courses taught during the course of education is determined based on the graduation rate.

diplomas

ARTICLE 26- (1) Students who are enrolled in the Dentistry program and who have passed the examinations of all the courses in the first two years are awarded the Associate Degree in Basic Sciences if they do not continue their education.

(2) Those who have successfully completed the five-year dental education program are awarded the title of Dental Diploma and Dentist.

Instruction

ARTICLE 27- (1) In matters concerning education and training not included in this Directive

The provisions of Associate Degree and Undergraduate Education-Examination and Examination Regulations of BEZMIALEM VAKIF University are applied.

Removed Directive

ARTICLE 28- (1) By Decree No. 03 dated 22/12/2016 BEZMIALEM VAKIF University

The Education-Teaching and Examination Directive of the Faculty of Dentistry accepted as Senate has been abolished.

Enforcement

ARTICLE 29 - (1) BEZMIALEM has been accepted by the meeting of the Senate of the VAKIF University dated 13/12/2017 and numbered 27.

Executive

ARTICLE 30- (1) The provisions of this Directive shall be executed by the Rector of the BEZMIALEM VAKIF University.

Temporary topic

ARTICLE 31- (1) The date on which this Directive enters into Enforcement shall begin before the beginning of the training

In 2017-2018 academic year, students who fail the courses that are removed from the education and training plans take the courses replaced by these courses and can not be held responsible for the buds if there is no substitute course.

(2) According to the Decree No. 03 dated 22/12/2016, according to the provisions of the Education-Teaching and Examination Directive of the Faculty of Dentistry approved by the Senate of BEZMIALEM Vakif University, the new directive provisions shall be applied for the students who failed in the 2016-2017 Academic Year.

- [Eczacılık Fakültesi Eğitim-Öğretim ve Sınav Yönergesi](#) / Faculty of Pharmacy Education and Training and Exam Directives

BEZMIALEM VAKIF UNIVERSITY

FACULTY OF PHARMACY

GUIDE TO EDUCATION AND TRAINING

Goal

ARTICLE 1- This Guideline shall regulate the principles to be applied to the course committee and exams of BEZMIALEM VAKIF University Faculty of Pharmacy.

Scope and Basis

ARTICLE 2 - This Guide covers the regulation of the course board system of BEZMIALEM Vakif University Faculty of Pharmacy and the provisions for the examination and evaluation.

This Guide is based on BEZMIALEM VAKIF University Associate Degree and Undergraduate Education - Instruction Regulation.

Definitions

ARTICLE 3- The terms used in this Guide are;

Course Board: This course consists of the courses of pharmacy education curriculum belonging to a specific field, divided into various sections with different names,

Faculty: BEZMIALEM Vakif University Faculty of Pharmacy,

Faculty Board: BEZMIALEM Vakif University Faculty of Pharmacy Board,

Faculty Administrative Board: BEZMIALEM Vakif University Faculty of Pharmacy Administrative Board Board Coordinator: The instructor who is responsible for the functioning and organization of the board,

Senate: The BEZMIALEM VAKIF University Senate,

University: BEZMIALEM VAKIF University,

Summative exam (Decision-making exam): Examinations made at the end of course committee,

Formative (Developmental Monitoring Exam): The course committee refers to examinations made within the process.

PRINCIPLES ON EDUCATION AND INSTRUCTION

Scope of Education and Training

ARTICLE 4 - Education in the Faculty; Theoretical courses that are not included in the course committees, laboratory / practice studies, internships, finishing projects and similar studies.

Lessons

ARTICLE 5- (1) Courses; compulsory courses given within the course committees, common compulsory courses not included in the committee, professional English courses, elective courses and field orientation courses.

a) The course committees consist of courses that each student must take.

b) Elective courses are courses that the student can choose from the courses determined by the Faculty Administrative Board. Elective courses are specified in the curriculum and are not included in any course board. Elective courses may consist of courses that complement vocational training (from vocational elective courses) and courses in general culture or from different areas of intebase (social elective courses). Which courses the elective courses will consist of,

The Faculty Administrative Board decides on the number of elective courses that should be taken by the student and the number of students required to be able to open these courses.

c) Common compulsory courses, vocational English courses and courses specified in the 5th article of the Higher Education Law no. 2547 (1); Atatürk's Principles and History of Turkish Revolution and Turkish Language lessons. Regardless of course committees, these two courses are compulsory, taken at least two lessons per week in the first year.

d) Field orientation courses are courses that allow for professional or academic field specialization in the program in which they are registered. The student chooses one of the field orientation course groups to take appropriate field orientation courses.

Elective courses, field orientation courses, student quotas and ECTS are determined by the Faculty Administrative Board at the end of each academic year in the next academic year. But the number of field orientation courses to be opened can not be less than once and in itself

it forms an integrity. Some courses in different areas may show partnerships.

(2) The first four years of the training are from course boards, common compulsory courses, professional English

elective courses that are classified as vocational and social. It is important to take into account the degree to which a student is unsuccessful from a subclass or class when passing a higher class, and the curriculum of a board or committee when taking common mandatory and elective courses.

For the students who are not successful, they are obliged to attend all the examinations of the relevant course board and course. However, there is a continuing obligation for students who are absent from the absence, and these students can not have overlapping course boards and courses from the upper classes. The fifth year of education consists of field orientation courses, finishing projects and internships.

In order for the student to pass the 5th grade, any course board or course belonging to the previous 4th years must not fail.

Obligation to attend the course

ARTICLE 6- (1) The student has to attend at least 70% of the theoretical part of the courses on the course committee and all of the practical courses (laboratory studies).

(2) For laboratory studies (practical lessons), the student must compensate the lessons that he / she can not attend, on the day and hour determined by the responsible instructor, provided that he / she does not exceed 20% of attendance. Students who have more than 20% absenteeism and 20% absenteeism and not participated in the mentioned compensatory studies are not taken to the summit examination of the course board and receive NA grade absenteeism.

(3) Students who do not attend more than 20% of theoretical lessons without excuse will not be taken to the summit examination of the course board and will receive NA grade absenteeism.

EXAMS AND EVALUATIONS

exams

ARTICLE 7- (1) Examinations to be made during the academic year are as follows:

a) Formative exams: Examinations are made within the course committees.

b) Make-up examinations: Examinations for those who can not attend the formal examination due to an excuse accepted by the Faculty Administrative Board.

c) Laboratory exams: For each course committee that includes laboratory practice, it is applied or theoretical exams made from laboratory courses within the scope of that course.

d) Summative exams: Each course is an exam at the end of the board.

e) Make-up exams: For each course committee, examinations are made for students who fail the summative examination of the relevant course board or can not enter the summative exam.

(2) Exams are conducted according to the program to be prepared in accordance with this Guide. Students are required to bring student ID cards with them in order to enter the exams. Students who do not obey these obligations whatever their reasons and excuses are not taken to the test.

(3) Written examination papers are kept for five (5) years.

Formative Examinations

ARTICLE 8 - (1) There is no obligation to make formatted exams within the scope of the lesson boards which are less than five weeks old. A format examination is held every 4 or 5 weeks as part of a board that lasts more than five weeks. The dates and where the formative examinations will be held will be determined by the Board Coordinator and announced by the Faculty Administrative Board.

(2) For those who can not participate in the formative examinations for a just and valid reason; excuses are opened with the excuse that the excuses are accepted by the Faculty Administrative Board. The Faculty Administrative Board determines and announces the dates for which excuse exams will be opened.

(3) The formatted exam note not entered without an excuse is counted as zero (0).

Summative Exams

ARTICLE 9- (1) The summative examination of each course board is held at the end of the course board. In order for a board to take the summer exam for the first time the teacher gets a repeat or due to absenteeism,

a) Participation in at least 70% of the theoretical part of the courses,

b) To participate in the whole of the laboratory / applied courses and to be successful in the laboratory examination,

c) In laboratory / practical courses there is a requirement to achieve at least 75% success in the laboratory / practice. This rate can be increased by the Faculty Administrative Board by the responsible faculty member. According to the decision of the Faculty Administrative Board, following the successful completion of some laboratory / applied courses, an examination for the application of the related course can be made. This exam also requires a 75% success rate.

Laboratory Exams

ARTICLE 10- (1) With the proposal of the relevant faculty member, it is the examination related to the laboratory applications which can be done at the end of the course,

Announcement of Exam Results

ARTICLE 11- (1) Board co-ordinators are obliged to explain formative, excuse and make-up exams within 7 working days after exam date and within 5 working days of summit and laboratory exams.

(2) Students have the right to appeal the exam grade within 5 working days of the announcement date. After 5 business days after the end of the appeal period, it arranges the list of achievement grades in 3 copies and presents to the Dean.

(3) The Faculty Administrative Board may, if necessary, decide to re-examine the success of a board by the commission established under the chairmanship of the board coordinator.

Success Note

ARTICLE 12- (1) When the achievement of a student from a course board is measured, the achievement he / she has given in the laboratory, formative and summative examinations of the course board is taken into account.

(2) The effect of each of the formative exams on the average is at least 5% and at most 10%. The number of formative exams and their effect on the average are determined by the relevant Board Coordinator, and the average effect of the summative exams is at least 60%. For the laboratory courses included in the committee, the related department may make a separate laboratory exam result and the contribution to the average of this grade can not exceed 20% and the value will be determined by the Board Coordinator on the recommendation of the relevant faculty member.

(3) There is a requirement that a student failing due to absence from a course committee or failing in the laboratory courses of the relevant course committee must attend the committee. For the student who repeats the course only because he has failed at the examinations, it is not required to attend the classes again and attend the classes.

(4) In order for a course board to be regarded as successful, the course grade must be at least 60 out of 100 points, and additionally at least 50 for the summer or completion exam grades.

(5) In addition, if the courses given within the scope of a committee fail more than 50% of the questions belonging to the same department, points are deducted as the number of questions which cause more than 50% failure from the total course board score. However, if there are

fewer than 10 questions in the same department, and if there are more than one course, then these courses will be combined and a condition of not failing in 50% of these courses will be sought. It

merging is done in a total of 10 questions and above.

Assessment of Success Note

ARTICLE 13- (1) BEZMIALEM Vakıf University Faculty of Pharmacy grading assessment is as follows:

Semester Lecture Notes Coefficient of Letter Grades Over 100 Points

AA 4.0 90-100

BA 3.5 80-89

BB 3.0 70-79

CB 2.5 65-69

CC 2.0 60-64

F 0 0-59

a) A student who has taken one of the letter grades (AA), (BA), (BB), (CB) and (CC)

b) If (F) is a letter grade, it means that dersten can not be successful. Students who take this note have to take this course again and this dersten must succeed.

c) (NA) Not Attended; students who can not fulfill attendance requirements.

Enforcement

ARTICLE 14- This Guideline has been accepted by the Council of the BEZMIALEM VAKIF University dated 13/12/2017 and numbered 27 to be applied to the students of the Faculty of Pharmacy who started undergraduate education from the 2017-2018 academic year and is educated by the Course Board system.

Unclaimed cases

ARTICLE 15- In cases where there is no provision in this Guide, BEZMIALEM Vakıf University, Associate Degree and Undergraduate Education, Teaching and Examination Regulations, Faculty Administrative Board and Senate decisions are applied to the provisions of other legislation.

Executive

ARTICLE 16- The provisions of this Guide are executed by the Dean of the Faculty of Pharmacy of BEZMIALEM VAKIF University.