

# Faculty of Medicine Specialty Training and Examination Directives

## BEZMIALEM FACULTY UNIVERSITY FACULTY OF MEDICINE TIPTA SPECIALTY EDUCATION AND EXAMINATION

### Goal

Article 1- This directive sets out the principles of the enforcement of the enrollment and examination of the Enrollment Expertise and Minor Expertise to be conducted within the Faculty of Medicine of the Bezmîâlem VAKIF University and also clarifies the matters concerning the duties, responsibilities, rights and working periods of Enrolled Specialist Students

### Scope

Article 2- This directive covers specialist doctors who have gained the exams required by the applicable laws, regulations and regulations and who will specialize in medicine and specialize in medicine.

### Base

Article 3- The official gazette dated 18 July 2009 and numbered 27292 is based on the "Regulation on Expertise in Envy and Dentistry" which was enacted and published.

### Definition

Article 4 - Envy specialization; education and practical work in order to gain scientific development and special authority and ability in the branches of medical sciences, and to evaluate and evaluate the results of scientific research in a specific field.

Regulations; "Regulation on Expertise in Envy and Dentistry" which was published in the Official Gazette dated 18 July 2009 and numbered 27292.

Enemy Expert Student; It is the medical doctors appointed by law to participate in research and practice, to do all the services, including public services, related to education and training, to grow in the branches of the Ministry.

### Tasks

Article 5 - Enemy Specialists Students are obliged to assist the education, teaching and health services and administrative activities in the Faculties as well as their education.

Specialization Students may be employed as a facilitator during the last year of their normal term. During the time they are working as presidents, they receive full authority and responsibility in helping the teaching staff, participating in the residency training, policlinics and operations.

## Jobs incompatible with specialist training

### ARTICLE 6?

(1) Specialist students can not work or work in public institutions or organizations or private institutions and organizations, except for education, training, research and application studies required by specialist education.

(2) Specialist students who are found to be incompatible with the first paragraph are first notified in writing, and in case of continuance or repetition of the violation, the related faculty is dismissed from the specialization student.

(3) Within seven days from the notification of the decision on dismissal in connection with the dismissal of a student of specialization pursuant to this article, an objection may be lodged with the Faculty Administrative Board. The objection does not stop the execution of the decision.

## Conditions that will not be counted during the period of specialization training

### ARTICLE 7?

(1) Excluding periods of leave granted for annual leave and scientific meetings, the periods not actually covered in the specialist training are not counted from the specialist training and rotation periods.

## Continuity, institution and branch change in specialist training

### ARTICLE 8?

(1) It is essential that the specialist training is uninterrupted.

(2) Those who stop training for any reason other than military service, post-natal leave and other legal or coercive reasons, or those whose specialty training is terminated due to their wishes or actions, shall not resume such specialist training.

(3) Those who have succeeded in entrance examinations for re-entry into specialist education while continuing their specialist education and those who have succeeded in entering again in one year at the latest after leaving specialist education;

a) The duration of training in the previous specialist training of specialist training branches is not counted from the period of special training in which they are to start. However, the duration and rotation of the previous specialist training of the specialist students who change branches are also included in the training curriculum for the new specialist education, if accepted by the relevant Head of Department and the Board of Directors in the Faculty time and rotation of specialist training.

b) The time spent in the previous specialist training shall be counted from the duration and the rotation of the specialist training, provided that the institutional change without branch changes is accepted in the Faculty Administrative Board and the Faculty Administrative Board.

(4) It is compulsory for specialist students to complete their specialist training at the Department of Education where they are established. If the training authority is abolished, it will be acted according to the relevant Regulation.

(5) Those who wish to continue their education on another basis due to health and peer allegations that have arisen since the start of the specialist training shall send proof documents to the Board through the Faculties, and the relevant Regulations shall be applied.

Expertise Training, Attachment and Evaluation

educational program

ARTICLE 9 (1) The education and training of the specialist pupils shall be carried out according to the programs prepared by the Presidency of the Department, including the core curriculum determined by the Board.

Each Mission is planned within the extended training curriculum in which they publish their specialty training.

Follow-up and evaluation of education

ARTICLE 10?

(1) Bezmîâlem Vakıf University School of Medicine Presidents of the Departments of Medicine appoint a guidance counselor following the commencement of each specialization student, and this is reported in writing to the specialist student. The Assistant Professor does the same for the specialist student from the other Affiliates branches.

(2) The faculty gives introductory information to the faculty for adaptation to the newly started specialist student, organizes compliance programs related to legal responsibilities, professional development, communication and deontology.

(3) Attendance and evaluation of the specialist training The electronic network environment to be organized within the Ministry of Health of the Republic of Turkey is recorded in the Department of Majors until the active use of the department. The specialist training follow-up system consists of the following elements.

a) Core education curriculum: Based on the evaluation results of the specialist training needs.

It includes educational activities aimed at achieving the objectives and objectives that meet the identified needs and the minimum knowledge, skills and attitude to realize them.

b) Extended educational curriculum: prepared by the Department, annually updated and notified to the Dean.

c) Specialization training center: The Program sets up a report card suitable for the extended training curriculum for each specialist student starting the training. It is imperative that the part of the curriculum education and practices that belongs to the core curriculum is completed within the term of specialization.

All of the theoretical and practical activities that this specialist student makes are handled by the specialist student and honored by the Head of Education and the Head of the Department. The training hall is checked every six months by the training officer, and the deficiencies are completed within the course of the course. Those who have completed the specialist training are given an approved copy of the training course by the Faculty. It continues to be stored in the archives section, which is divided into those who have completed the specialist training within the marquee tracking system.

ç) Follow-up of thesis work: The thesis work is evaluated and reported every three months by the thesis supervisor.

Rights and responsibilities of specialist students

ARTICLE 11?

(1) The specialist student has the right to request that education be given in contemporary standards, and it is the task of the Dean of the Faculty. The infrastructure that meets the educational and social needs of the person receiving specialist training, such as seizure, study and training rooms, is provided by our Faculties.

(2) Specialist students can not be employed in jobs not counted by specialist training.

(3) The student of specialization takes part in research and training work in the supervision and supervision of the education supervisor and in the provision of health services, in accordance with deontological and ethical rules.

Expertise main and side branches and training periods and rotations

ARTICLE 12?

(1) The main and side branches of expertise and their duration of education shall be decided upon at the 21st meeting of the Expert Committee on Tipta dated 21-22-23 June 2010.

(2) It is obligatory for the specialist students to have minimum medical practices determined by this Regulation and absolutely necessary to be experts and be equipped with necessary and sufficient knowledge and skills. Training periods and rotations are the only ones to be done in the faculty where the Department of Anabilim is located. However, if the rotation of the related specialization branch is not available for the related specialist branch, or if it is not sufficient for the Ministry to make the minimum applications, or if it is found to be useful in the other faculty, the Dean of the Department may be required to provide the specialization student It can hold.

(3) Specialized students; up to a maximum of one year 's permission may be granted to obtain specialist training at other institutions in Turkey or abroad, subject to the appropriate opinion of the academic committees authorized by the legislation to which they are entitled, and upon the decision of the Faculty Dean, Rotations that can not be done within the faculty are not considered as such. If the training is done abroad, the specialist student is considered to be free of leave.

(4) Minor specialist training; is the specialist training which can be seen by the mainstream specialists to which the subsidiary branch is attached, in the side branches of the Annex-3 of the relevant Regulation. All the rules required for other specialist training apply.

Expertise and evaluation of expertise students

#### ARTICLE 13?

(1) It is compulsory for the specialist students to prepare a thesis on a topic belonging to a foreign language in which they are trained to receive specialization examinations.

(2) The thesis is selected from the thesis subjects determined by the Faculty Academic Committees of the Faculty and the specialist student is selected by the education administrator of the specialization student considering the request and written in the first half of the specialization training period for the main branches in writing for the specialization student in the first six months for the side branches, A thesis advisor is assigned to him by the President of the Dard.

(3) Three months before the completion of the dissertation, a thesis will be presented to a jury consisting of three persons, who are responsible for the training of the specialist school, determined by the relevant academic boards of the faculty. If there are no three education responsibilities in the Department of Education, the jury will be completed by the branches responsible for the rotation or the educational responsibilities of the branches that the academic board will approve.

(4) The thesis shall be examined within a month at the latest from the date on which the jury is awarded and be defended before the jury.

The result will be communicated to the Dean in writing and with justification.

(5) Specialist students who wish to be corrected in their thesis submit the same juror within thirty months after the notification to them, making the necessary changes in the thesis according to the principles of the jurisdiction.

(6) In cases where the thesis can not be trained or accepted by the jury, a period of six months is added to the period of specialization training specified in the charts attached to the relevant Regulation by the thesis advisor's proposal and the academic boards of the institutions, and this situation is notified to the deans.

(7) In case the dissertation is not accepted for the second time; a new jury shall be formed within the latest fifteen days following the declaration made to the Dean according to the fourth paragraph according to the principles stated in the third paragraph. The thesis should be reviewed at the latest within a month and be defended before the jury.

(8) If the thesis is rejected for the third time or the specialist student who does not submit the thesis within the additional period given in the sixth paragraph, the relation with the specialization student is interrupted. They complete his thesis as an expert candidate. Within two years, the expert candidate who can not complete the thesis is dismissed from the specialist education. About those who started to enter specialist education examination again and started specialist education, Envy and Dentistry

The procedure is carried out according to the provisions of Article 23 of the Regulation on Expertise.

(9) "Bezmiâlem Vakif University Master's, Ph.D. and Specialization Thesis Software Directive" must be applied in the preparation of theses, and "Guide on Compiling Theses of Graduate Theses Prepared in Higher Education Institutions" should be used.

Examination for completion of specialist education

#### ARTICLE 14?

(1) Specialized students who have accepted the Thesis, who complete the period of specialization training and rotation, and whose core training curriculum of the specialist training course is determined by the President of the Department of Special Education, are entitled to enter the specialist training completion exam. Their documents will be announced within fifteen days, the exam juries, the examinations at the faculties to determine the date and place of the examination, and the first examinations in which the documents are completed. Examinations for completing the specialist education are held in the exam juries at the place and date announced at the Faculty.

(2) Examination juries for completion of specialization education consist of five selected members of the Faculty Administrative Board. The jury shall be composed of the rotation fields of the specialization branch or the responsible persons responsible for the training of the branches which the Board deems appropriate, at least three of which are examiners. In addition, two alternate members are elected. Jury members own

they elect a president and a clerk from among them. The Head of Department of Specialization student is a natural member of the jury and must be in jurisdiction.

(3) Those who do not succeed in the first specialization examination or who do not enter the examination are taken back to the specialization examination within six months. During this period, students can not be dismissed by their staff.

Those who do not succeed in the second specialization examination, or who do not enter the second specialization examination, are dismissed from the specialization course. In this way, students who have been dismissed from a specialist student are entitled to apply for two exams within the next six months. Those who do not succeed in these examinations or do not take the exams are subject to these education rights. Those who enter specialist education entrance examinations again and start specialist education are processed according to the provisions of Article 23 of the Regulation.

(4) The specialization examination is carried out in two stages, one of which is vocational knowledge, the other is application and the skill examination.

a) In the professional knowledge examination, the candidate makes the examination by taking the history of the case selected by the jury, and presents comments on the diagnosis and treatment.

Candidate comments are taken on the topics selected by the jury in the laboratory. When necessary, materials are given and applications are followed. The professional knowledge test

is held in one session. Each member is obliged to ask questions to the candidate. Questions are addressed within the framework of the general education program of the relevant branch in order to assess the knowledge of the candidate's specialty in terms of content.

b) It is aimed to measure interventions and operations, laboratories, imaging and technical applications and skills required for diagnosis and treatment according to the specialty of application and skill examination, specialty.

(5) Each jury member scores one hundred points on professional knowledge, practice and skill exam. Questions and answers are recorded by the scribe member and signed by the members of the jury and added to the minutes of the examination.

(6) The averages of the scores given by the jury members in the professional knowledge examination, the application and the skill examination are taken and signed by signing the exam minutes. The averages are divided into sixty for each of the two exams and the candidate is considered successful if it is over. The exam result is forwarded to the Dean by the chairman of the jury.

Completion of specialist training

ARTICLE 15?

(1) For the completion of the specialist training;

a) The thesis has been accepted,

b) the completion of the specialist training period and rotations related to the specialist field,

c) that the specialist training course has been approved by the relevant unit manager of the part which determines the core training curriculum,

d) Successful completion of the specialist training,

It is essential.

Regulation and registration of expert documents

ARTICLE 16?

(1) The results of the final examination of the specialist education are sent to the Ministry by the faculty within the latest fifteen days together with the documents necessary for the registration of the expertise.

(2) Specialist certificates of those who have passed the examination for completion of the specialist training are regulated and registered in the Ministry

(3) If it is determined that the specialist training is not carried out in accordance with this Regulation, the ministry register shall not be registered and shall be canceled.

(4) The form and content of the expertise document given in accordance with the provisions of this directive shall be determined by the Ministry.

## Enforcement

Article 17? This directive enters into Enforcement from the date of acceptance in the Bezmiâlem VAKIF University Senate.

## Executive

Article 18- This directive is executed by the Rector of the Bezmiâlem VAKIF University.