

Faculty of Pharmacy Internship Guide

T.C.BEZMİÜLEM VAKIF UNIVERSITY FACULTY OF PHARMACY INTERNSHIP GUIDE

FIRST PART

Purpose, Scope, Basis and Definitions

Purpose and Scope

Article 1. This Guideline sets out the rules to be followed in planning, implementing and evaluating the basic principles of the internship activities of BEZMIALEM VAKIF University Faculty of Pharmacy students during their education.

Article 2. This Guide covers the activities and principles of the internship of the Faculty of Pharmacy, VAKIF University.

Base

Article 3: This manual is published in the 25th article of the BEZMIALEM Vakif University Faculty of Pharmacy Undergraduate Education and Examination Directive and in the Official Gazette dated February 2, 2008 and numbered 26775, "Physicians, Nursing, Midwifery, Dentistry, Veterinary Medicine, Regulation on the Determination of the Minimum Training Requirements for Training Programs".

Definitions

Article 4.

In this guide;

a) Dean: BEZMIALEM Vakif University Faculty of Pharmacy Dean

b) Faculty: BEZMIALEM Vakif University Faculty of Pharmacy

c) Faculty Board: Faculty of Pharmacy

d) Faculty Administrative Board: Faculty of Pharmacy Administrative Board

e) Senate: BEZMIALEM VAKIF University Senate

f) Internship Commission: A committee consisting of one faculty member who is appointed by the Faculty Administrative Board for two years and is headed by a deputy assistant and who constitutes the Faculty.

3-person commission responsible for the execution of the internship in the faculty

g) University: BEZMIALEM means VAKIF University.

SECOND PART

Internship Period, Implementation Principles, Monitoring and Evaluation

Article 5. BEZMIALEM In order to obtain a bachelor's degree from the Faculty of Pharmacy of the VAKIF University, successful completion of the internships mentioned in this guideline is mandatory.

Internship Time

Article 6. The duration of the internship is a total of seven months (7 x 20 working days). During the internship period, the internship institution or pharmacist is obliged to work during the daily working hours.

Application

Article 7. After completing the second year, the student begins his internship in that holiday month. Internship Training consists of 5 parts. Internships Summer Internships (Internship I, Internship II, Internship III) and Fall Internship (Internship IV) and Spring internship (

Internship V). In each of the internships, the institution or pharmacy where the internship is conducted must be different. Each internship must be done in one institution or pharmacy. Summer Internships can be made up to 40 working days at similar institutions abroad provided that they are accepted with the recommendation of the Internship Commission and the approval of the Faculty Board.

Internship I: In the summer break of the 4th semester of the undergraduate education, at least 1 month (20 working days) is done in the free pharmacy.

Internship II: At least one month (20 working days) during the summer break at the end of the 6th semester of the undergraduate education is carried out in the free pharmacy or hospital pharmacy.

Internship III: At least one month (20 working days) of the undergraduate education during the summer break at the end of the 8th semester,

☐ Free pharmacy,

☐ Hospital pharmacy

☐ Pharmacy stores

☐ Pharmacy graduates, professional branches of education,

☐ The pharmaceutical industry (pharmaceutical, cosmetic, food or radiopharmaceutical industries),

☐ Quality control and research laboratories,

☐ Universities of parenteral fluid laboratories,

☐ Hospitals pathology, microbiology, nuclear medicine and biochemistry laboratories,

- ☒ Special diagnostic laboratories,
- ☒ Provincial Health Directorate,
- ☒ Hygiene Sanitary Institutes,
- ☒ Drug and Poison Information Centers,
- ☒ Ministry of Health Drug and Medical Devices Agency,

Internship IV: 30 working days in the 9th semester of the undergraduate education, hospital pharmacies within the provincial borders of Istanbul or free pharmacies are made. The learner must have taken all the courses he has to take in order to be able to take the Internship IV course and fulfill the attendance requirement.

Internship V: 50 workdays in the 10th semester of undergraduate education are done in hospital pharmacies or free pharmacies in the provincial borders of Istanbul. The learner must have taken all the courses he has to take in order to be able to take the Internship V course and fulfill the attendance requirement. However, the students can complete their internships after the final examinations with the approval of the Faculty Board.

Internship application

Article 8. Students are obliged to fill out the application form and submit it to the Dean at the beginning of May every year for summer internship for summer.

Article 9. The internship program for each cycle is prepared by the internship commission and an internship certificate is sent by the Deanery to the pharmacy or institutions where the internship will be made after the institution is finalized. The internship certificate is filled by the pharmacy or institution responsible at the end of the internship,

signed and sent to the Dean.

Internship Place Change

Article 10. Once the student has started the internship, he / she shall not change the internship place without the knowledge and approval of the Dean. Students may continue their internships at another pharmacy / hospital / institution with the approval of the Dean in case of strike and lockout application, death, mutual negativity, earthquake, fire and flood.

Continuation Obligation

Article 11. It is obligatory to attend internships. Students are obliged to comply with the rules and regulations of the pharmacies and institutions where they are trained, to order and discipline, and to use all kinds of spaces, tools, materials, machinery, tools and materials used in the workplace with care. Any responsibility arising from the failure or non-fulfillment of these obligations belongs to the student. Students who do not comply with the above are also subject to the Student Disciplinary Regulations.

Follow-up of Internships

Article 12. The members of the Internship Committee may follow the necessary steps for the purpose of the internship and when it is deemed appropriate, or may contact the business where the internship is made and obtain information about the internship student and monitor the students.

Article 13. Students have to prepare the relevant parts of the internship book approved by the Faculty Board prepared by the Internship Committee after the internship. This notebook must be approved by the pharmacy or institution responsible for the internship and the required sections must be filled in. This notebook is delivered to the Dean by the student during the first course registration period following the completion of the internship. The internship of the students who do not bring the internship book within the specified time is considered to be invalid.

Work Accident and Occupational Disease Insurance

Article 14. The student is responsible for the "Work Accident and Occupational Disease Insurance" at internships abroad. "Internship and Occupational Disease Insurance" is carried out by BEZMIALEM VAKIF University.

Evaluation of Internship

Article 15. As a result of the examination of the internship evaluation form and the internship books by the Internship Commission, the evaluations are determined as "successful" or "unsuccessful" and announced by the Deanery at the latest by the Student Automation System until the end of the period following the internship evaluation. The Internship Commission may, if deemed necessary, invite students to participate in internship workshops. Internships of students who fail are deemed to be invalid and they repeat their internship in the following periods.

Article 16. The student who is required to make corrections in the internship book has to perform the necessary corrections within 1 month at the latest. The student must reconfirm the corrected state of the book to the manager in operation. Otherwise, the internship is deemed rejected.

Article 17. Incomplete internships of the students may be completed with the permission of the internship commission in the following periods.

Miscellaneous and Final Provisions

Article 17. The period of repeated internship is excluded from the period of legal education.

Article 18. Some or all of the internship students who have been transferred to the faculty by a horizontal or vertical transfer and have been registered in the Higher Education Institution at the time they are enrolled can be admitted with the approval of the Internship Commission. The status of the students requesting an exemption shall be communicated to the Internship Commission and the related documents shall be submitted to the Student Affairs Office for inclusion in the student's file. Students are obliged to send all necessary documents to the Internship Commission by the Internship Commission.

Article 19. The workplace authorities are expected to direct the students participating in the internship so as to improve their professional practice. To apply and ensure the Job Safety rules in workplace internship

He is responsible for.

Article 20. The internship committee shall organize the internship, programming, internship guide and other principles determined by the Faculty Board and the Faculty Administrative Board.