

Directives for the Promotion and Appointment of Instructors

T. C.

BEZMIALEM VAKIF UNIVERSITY

QUALIFICATION AND APPOINTMENT CRITERIA FOR TEACHING MEMBERS

DIRECTIVE

Goal

Article 1- The purpose of this directive is to ensure that the Bezmiâlem Vakıf University faculty,

It is aimed to make accurate evaluation about the academic level of the candidates who will apply at academic institutions, to increase the academic standards of the academic members and to evaluate their performances, to increase the national and international qualifications and quantities of academic activities and scientific publications and to transfer the information to the society and humanity.

Scope

Article 2- This directive regulates the principles to be applied in the promotion, appointment and renewal of assistant professorships, associate professorships and professorships.

Base

Article 3- This Directive has been prepared on the basis of the Article 65 of the Law No. 2547 and the Regulation on Promotion and Appointment of Instructional Membership which was published in the Official Gazette dated 28/1/1982 and numbered 17588.

Definitions:

Article 4 - In this Directive,

AYADEK: Academic Promotion and Appointment Commission

STORY: Promotion and Appointment to Instructional Membership

KPDS: Public Personnel (Foreign) Language Examination

ÜDS: Universities Board Foreign Language Examination

TOEFL / IBT: Test of English as a Foreign Language / internet based test

TOEFL / CBT: Test of English as a Foreign Language / computer based test

TOEFL / PBT: Test of English as a Foreign Language / paper based test

IELTS: International English Language Testing System

SCI: Science Citation Index

SCI Expanded: Science Citation Index Expanded

SSCI: Social Sciences Citation Index

AHCI: Arts and Humanities Citation Index

YDS: refers to the Foreign Language Examination.

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Appointment Times

Article 5- Having regard to the relevant articles of the Law no.

a) The appointment periods of Professor, Associate Professor and Assistant Professor are determined by contract. At the end of the appointment period, the decisions of the Rectorate and the Board of Trustees are made.

b) Assistant Professors shall be re-appointed at the end of three years, provided that they are deemed appropriate by the top management, provided that they meet the criteria set out in the directive. Procedures other than foreign language, staff advisor and seminar shall be applied in the reassignment of Assistant Professors.

Academic Promotion and Appointment Evaluation Commission (AYADEK)

Article 6- Academic Promotion and Appointment Evaluation Commission, Rector or

consists of at least five members appointed by the Rector from among the faculty members of the Faculty of Medicine, Dentistry, Pharmacy and Health Sciences to represent each faculty under the chairmanship of the rector. The members of the committee have a term of office of 2 years. Members can be reassigned. New members are appointed in the same way instead of members who do not attend the meeting twice without a valid excuse. AYADEK Every staff member who is given by the university is gathered in the announcement and performs the preliminary examination of the applicants. The Commission examines the candidates' files and calculates the scores. Complementing the predicted scores and

the applicants of the other candidates are accepted and the relevant procedures are initiated.

Application and Preliminary Evaluation

Article 7 - A candidate who wishes to take part in the cadre of the academic units of the university, a file containing his / her resume and academic works (4 files or 4 CDs for applicants who will apply for Assistant Professors and Associate Professors, 6 files for

applicants who will apply for professors' 6 CDs) or for the staff announced to the Rectorate. The files of the candidates who apply to the Professors and Associate Professors are taken into preliminary examination by AYADEK in terms of the criteria included in this document. The preliminary examination of the files of the candidates applying to the assistant professors is carried out by the board of directors of the relevant department. Academic and administrative activities at the time of appointment

are considered. The Board shall conclude the evaluation within ten days at the latest from the end of the application date and submit the report to the relevant party.

The provisions of the Yükseköğretim Kanunu No. 2547 and the Regulation on Promotion and Appointment of Instructors shall be applied for the upgrading and appointment of foreign nationals teaching staff.

Article 8- The criteria in this document are prerequisite and scientific evaluation of the candidates' work will be done by the juries. Scientific reports of the jury members are based on the appointment and academic upgrades of applicants who are accepted as applicants. The jury evaluation reports include the detailed evaluation of the candidates' scientific publications, their contributions to the area concerned and the future, and their professional experience. In consideration of this, the applicant's petition, including its resume, scientific activities, the quality and continuity of its academic publications, national and international citations to these publications, contributions to the training program and university administration, the courses and programs it develops and the academic application plans related to the future taken. Ad

If more than one application is made to the cadre, the candidate is asked to rank among the candidates based on the criteria mentioned above.

Assignment to Assistant Professor

Article 9- Procedures for appointment to assistant professorship shall be carried out in accordance with Article 23 of Higher Education Law No. 2547 and Articles 7, 8 and 9 of the Regulation on the Promotion and Appointment of Higher Education Council Membership.

In accordance with the provisions of Law No. 2547, 23, and Article 8 and 9 of the Regulation on the Promotion and Appointment of Higher Education Council Academic Members, taking into consideration the appointment of the candidate who has the qualifications determined for the assistant professors and fulfills the required conditions, makes.

Article 10- The file of the candidate who receives the positive opinion of the relevant Faculty / Institute / Vocational School Administrative Board shall be delivered to the dean or the directorate. A foreign language examination for assistant professorship is conducted by a jury of three students, one of whom is a faculty member, the faculty, institute or faculty member of the faculty of higher education. If a jury member can not be found in that faculty, institute or college, a jury is formed by selecting members from other institutions of the university or high technology institute or from other higher education institutions. The jury will take the foreign language test within fifteen days from the date of the last application.

Those who are successful in foreign language examination from tenderers who apply for assistant professorship submit their CVs, scientific studies and publications in four copies to the relevant deanery or directorate within three days following the notification of the foreign language examination result.

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Three professors or doctors who are related to the field of science to which the applicant applies, including faculty members who are declared to examine the status of candidates, deans at faculties or faculties affiliated with faculty, directors at institutes or colleges affiliated to the rectorate, managers of those units, other universities or high technology institutes within fifteen days. The dean or the relevant director asks each student to submit their written opinions within one month by submitting documents related to the candidates to these teaching members.

The dean or the relevant director takes the position of the first board meeting following the receipt of written comments and receives separate opinions on candidates or candidates. In case an open casting application is submitted by more than one candidate, the board of directors shall make a justified choice. The dean or the director presents the opinion and recommendations along with the file.

The Rector decides whether or not to make the appointment and executes the necessary procedures.

Re-appointment to assistant professor Article 11- In order to fulfill the conditions determined for each science member at reassignments to assistant professors and to show sufficient academic activities within 3 years, it is required that the 2547 numbered Law No. 23 and the 8th and 10th Regulations for Promotion and Appointment of Higher Education Council Instructor According to the provisions of Article 9, the assignment is re-established. Candidate who is determined as the evaluation result made by the related Dean's Office / Directorate that can not fulfill the conditions determined in the directive and the contract can not be reassigned to the assistant associate professorship.

Criteria to be applied in Upgrading, Assigning and Reappointment to Assistant Professor

Article 12- Candidates who will apply to the Assistant Professor must have earned the title of Doctor of Philosophy or Doctor of Dentistry.

Article 13- a) For the first assistant professors, the foreign language examination prescribed in article 7 of Article 23 (b) of the Higher Education Law No. 2547 and in Article 7 of the Regulation for Promotion and Appointment of Instructors shall be made by the faculty, institute or school board of directors a jury of three chosen from among Candidates from the language exam held by the jury must take at least 70 in order to be considered successful.

b) TOEFL / IBT, TOEFL / CBT, TOEFL / EFL, TOEFL / CBT and TOEFL / TOEFL / TOEFL / IBT, which meet the criteria of the Applicant Candidates that are to be assigned a second time PBT and IELTS are required to have a score corresponding to 65 points of KPDS / ÜDS / YDS.

Article 14- Applicants applying for the assistant professorship may apply to the Dean or
It's done by the directorates.

Article 15- Regarding the assistant professorship positions,

- For Faculty of Medicine and Pharmacy; at least 3 original research articles in the journals covered by the SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable) journals in the last five years, one of which is the candidate's first name in the field of assistant professorship science, or the compilation has to be published.

- For Faculty of Dentistry and Health Sciences and Vocational Schools; help

doctoral degree in associate professorship and / or specialization title in Enclosure /
Dentistry

in the last five years after the studies that have been carried out, at least one original research article must have been published in the journals covered by SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable).

Article 16- For Faculty of Medicine, Dentistry and Pharmacy; Candidates in reassignments should publish at least one issue of Bezmiâlem on the average in the journals covered by the SCI and / or SCI Expanded (eligible SSCI or AHCI acceptable) magazines, as long as they are not part of the doctoral / specialty work.

For Health Sciences Faculties and Vocational Schools; candidates in reassignments

a total of 2 publications (1 in Bezmiâlem address) and at least 1 original research article in the journals covered by SCI and / or SCI Expanded (eligible under SSCI or AHCI acceptable) at the end of three years with the condition not to be part of the doctoral / may be a compilation).

Appointment to Associate Professor

Article 17- In order to be appointed as associate professor, it is required to have obtained the title of associate professor by being successful in the associate professorship examination to be opened by the universities' council pursuant to Article 24 of the Higher Education Law No. 2547 or to be counted at the same level as the ones who succeeded in the associate proficiency examination conducted by the Council of Universities in accordance with Article 27.

Article 18- Procedures for appointment to associate professorship

According to Articles 15 and 16 of the Ordinance on Promotion and Appointment.

The file of the candidate who receives the positive opinion of the Academic Promotion and Appointment Evaluation Committee is delivered to the Rector. The Rector, within fifteen days for the examination of the candidate's situation from the scientific point of view,

, or at least one of the closest scientific fields, from outside the University, with three professors. He sends his professors to send their personal reports in a month, including the resume of the applicant, scientific studies and publications. These professors prefer individually about the candidate and report their opinion to the rector. Based on these views, the Rector makes the appointment after receiving the reasoned opinion of the University Executive Board.

Criteria Applicable to Associate Professor Appointment

Article 19- In order to be able to be appointed as an associate professor, the degree of associate professorship has been obtained and the "Associate Professor Examination"

According to the Implementing Principles of the Regulation, the minimum requirement for the basic field of application for candidates applying for the relevant basic field is sought.

Article 20- Applicants who apply to the positions of the associate professors shall be directly admitted to the Rectorate of Bezmiâlem Vakif University.

Article 21- With regard to the associate professorship positions,

- For Faculty of Medicine, Dentistry and Pharmacy; at least 5 original researches in the last five years, in the journals covered by the SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable) journals, in the last five years, after being awarded the title of professorship in the field of associate professorship, doctorate or dentistry / dentistry articles or compilations. There can be no more than 1 review.

-For Health Sciences Faculties and Vocational Schools; at least 3 original research articles or compilations in the last five years, in the journals covered by the SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable) journals, in the first five years of their work after receiving the title of professorship of an associate professor in the field of associate professorship. it has to be published. There can be no more than 1 review.

Promotion and / or Appointment to Professorship

Article 22- Upgrading and / or Appointment of Professors The Higher Education Council

It is carried out according to Articles 18, 19 and 20 of the Regulation on Promotion and Appointment to Instructional Membership.

Article 23- Academic Promotion and Appointment The file of the candidate who receives the positive opinion of the Evaluation Committee is sent to the Rector. At least five professors related to the scientific field of the professors who are announced by the University Board of Directors from at least three other universities or high technology institutes within a month are selected to determine the condition and scientific qualifications of the applicant. These professors write a separate report for each candidate within two months of the date on which the documents are submitted to them, and if there are more than one candidate applying for appointment, they will declare their preferences. Taking these reports into consideration, the University Administrative Board shall ascend to the position of professor of the associate professor and decide whether to appoint him or appoint a professor. The appointment is made by the Rector.

Measures to be Implemented in the Promotion and Appointment of Professors

Article 24- Associate professors who fulfill the conditions set out in Article 18 of the Rules of Ordinance for the open professorship cadre announced by the Rectorate; Applicants who have fulfilled the requirements of Article 18 of the Rules of Ordinance (beginning with the dates they have received the title of associate in the foreign country) may apply to candidates who have been accepted as associate professors in accordance with Article 27 of Law No. 2547 and have been accepted as equivalents of foreign title.

Article 25- For Faculty of Medicine and Pharmacy; Candidates must have submitted at least 5 original research articles or reviews that are the names or responsible writers, 2 of which are in the journals covered by SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable) in the last five years, is required. There may be a maximum of 2 reviews.

-For dental medicine, health sciences faculty and health services vocational school; At least three original research articles or compilations must be published: 1 nominee, including names in journals covered by SCI and / or SCI Expanded (acceptable SSCI or AHCI acceptable) in the last five years, after appointment as associate professor. There may be a maximum of 2 reviews.

Article 26- At least one master's degree, doctoral degree or expertise must be administered for promotion and appointment of professorship. This requirement will not be sought in the last five years if the applicant's institution does not have master's, doctoral, specialist theses, sufficient number of students, or no uniform distribution.

Executive

Article 27- This directive is executed by the Rector of Bezmiâlem Vakif University.